



WELCOME TO RECEPTION LADYBIRDS AND BUTTERFLIES

September 2026



Great Bookham School
The Continual Pursuit of Excellence

The background is a light cream color, decorated with various school supplies scattered around the edges. These include several orange pencils with pink erasers and green bands, blue and yellow spiral notebooks, blue laptops, green and pink pencil sharpeners, blue erasers with the word 'ERASER' on them, and small green paper flowers. The central text is in a bold, blue, sans-serif font.

INTRODUCTIONS

STAFF TEAM



MEET THE RECEPTION TEAM

Ladybirds and Butterflies– September 2026

Miss Higgins – Butterflies Class Teacher

Mrs Sousa – Ladybirds Class Teacher

Mrs Williams– Reception Teaching Assistant

Miss Mason – Reception Teaching Assistant

Miss Elford – Reception Teaching Assistant



COMMUNICATION WITH PARENTS

Weekly Newsletter every Friday – email alerts via MCAS

Visit our website for calendar, newsletters and clubs

Contact us via email: info.GBS@sfet.org.uk

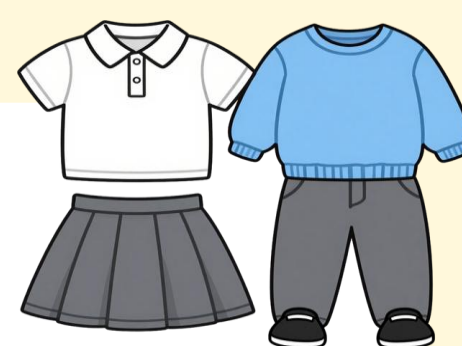
Urgent messages: please phone the office

Ensure your child arrives prepared each day

Every day a member of SLT and the infant teachers are on the gate/in the playground at drop off and pick up

Junior teachers are in the playground at pick up





UNIFORM POLICY

SUMMER

WINTER

Summer uniform applies until end of October. Following the October half term, children should return in winter school uniform.

Blue checked dress

Grey shorts or trousers

White GBS logo-ed polo shirt

Blue round-necked logo-ed sweatshirt or
cardigan

White socks (summer dresses); grey or black
socks (shorts/trousers)

Black sensible shoes (no slip-ons or trainers)

White GBS logo-ed polo shirt

Grey skirt, pinafore or trousers

Blue round-necked logo-ed sweatshirt or
cardigan

White socks or grey tights with skirts

Grey or black socks with trousers

Black sensible shoes (no boots or trainers)



MEDICAL INFORMATION

Important health and safety reminders to keep all our children safe and well at school:

Provide up-to-date inhalers and prescribed medications for storage in the school office

Notify the office of any medical issues or changes

We cannot administer any prescribed medicines without seeing the prescription label on the box.

We will always call if we want to administer Calpol or Piriton to your child.

ALLERGY AWARENESS



We are an allergy aware school and our designated allergy lead is Miss Allen.

If your child has an allergy, please:

Inform school and complete an IHCP for any allergies

Notify the office of any changes or developments to the allergies

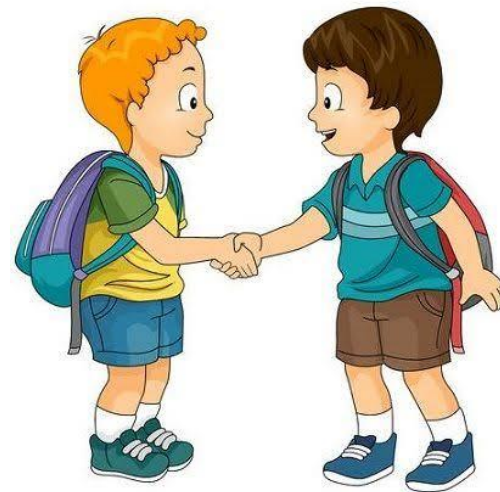
Great Bookham is a nut-free school – please check all snacks and packed lunches

BEHAVIOUR AT CBS

READY



RESPECTFUL



RESPONSIBLE



At Great Bookham School we use the 3 R's for behaviour and always try to be ready, be respectful and be responsible. Children should always be praised for demonstrating the 3 R's and may even be rewarded house points, head teacher certificates or star of the week in assembly. If mistakes are made, we always try to link behaviour back to the 3 R's to have thoughtful and corrective conversations.

A TYPICAL DAY IN RECEPTION

08:35–08:45: Arrival and Morning Work

08:45: Register

09:00: Phonics

9.15: Continuous Provision and small groups

10:00: Break

10.15: Snack

10:30: Maths Activity whole class

10.45: Continuous Provision and small groups

11.40: Lunch

13.00: Circle time and story of the week

13:20: Continuous Provision and small groups

14.45: Group Reading

15:15: End of School Day



All children receive a free fruit snack in the morning.



PE KIT REQUIREMENTS

Please ensure your child has the correct PE kit in school every day. These are kept in school and sent home for washing at the end of each half term.

Blue GBS logo-ed t-shirt

Blue shorts (no black Lycra or cycling shorts)

Trainers for outdoor PE

Plain dark jogging bottoms and sweatshirt for cold weather outside

No earrings in and long hair tied up.

*Please name your child's PE kit.

PE KIT & REMINDERS

PE days: Wednesdays and Thursdays (PE kit in school every day)

From Spring Term onwards, Reception will also receive specialist

PE lessons with our Surrey Sports Coach Mr Duckham

School dinners menu on MCAS; you can support your child by selecting their lunch choice in advance

Stud earrings only; hair tied back; no makeup or nail varnish

Water bottle daily (water only); school provides stationery



HOME TIME PROCEDURES



Here is what you need to know about the end of the school day:

Children dismissed from the infant playground behind cones.

Please let the teacher dismiss the class before approaching them to discuss anything.

Notify the office or teacher if your child is going home with a different person

RECEPTION TRIPS OVERVIEW

Harvest Festival Performance

Owls Workshop – Mon 9th November

- Linked with Owl Babies topic

Christmas Performance – Tues 1st December

Little City Visit – Thurs 28th January

- Linked with 'People who help us' topic.



EYFS CURRICULUM



- ▶ The Early Years Foundation Stage Framework outlines the standards for learning development and care for every child in England from the age of 0-5 when they attend an early education setting.
- ▶ This is what all providers must do, by law, whether they are a childminder, private nursery, pre-school, or a reception class in school, but how your child's setting decides to deliver education and care within the framework is up to them.
- ▶ At Great Bookham School we have chosen to use a guidance document called Development Matters. This evening we will explain more about the principles which "Development Matters" promotes and what this means for you and your child.

Sharing
Turn taking
Group games
Managing feelings

Personal, Social and Emotional Development



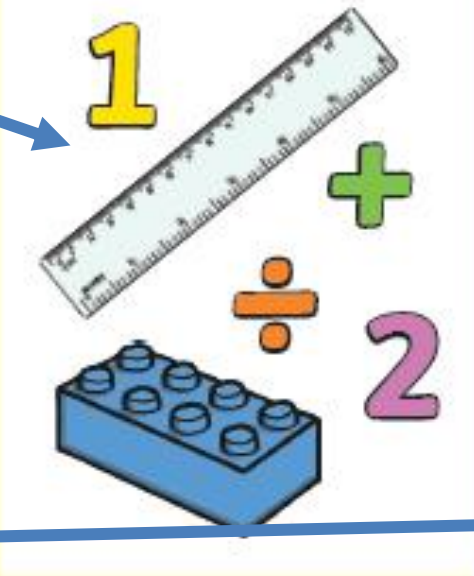
Communication and Language



Listening to instructions
Conversation (speak & pause)
Talking aloud in groups

Subitising
Knowing the number 10
Patterns
Shapes

Mathematics



Understanding the World



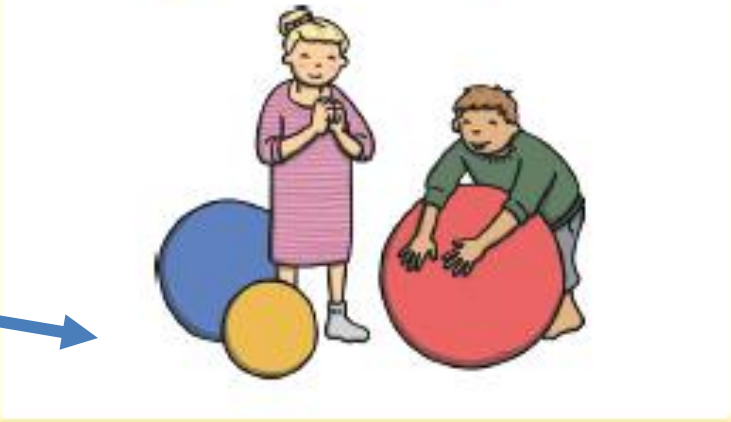
Literacy



Reading simple words
Writing sentences with full stop & capital letters
Knows most digraphs and trigraphs

Local community
People who help us
Old and new comparisons
Investigative skills

Physical Development



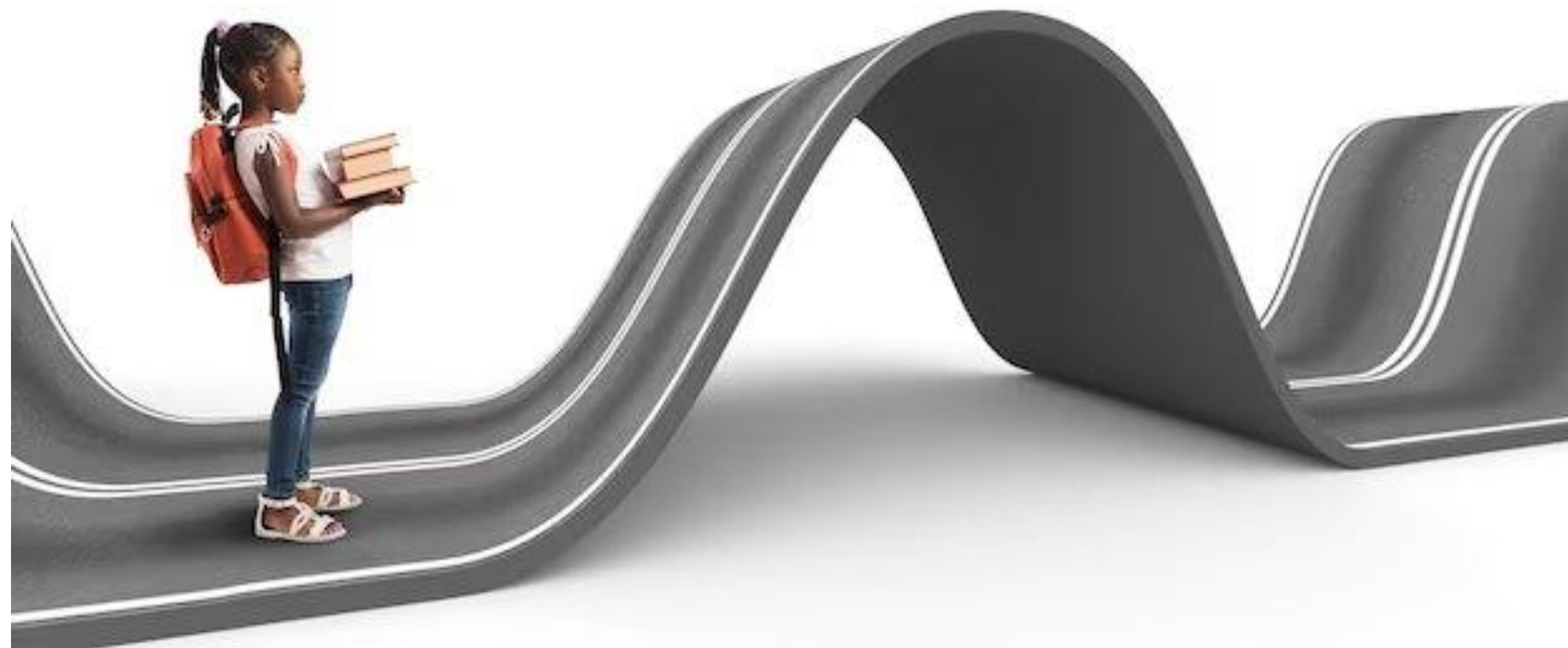
Expressive Arts and Design



Junk modelling
Perform songs
Re-create stories in play
Artistic effects

Fine and gross motor skills
Ball skills
Stairs
Holding pencils
scissors

EYFS CURRICULUM



PHONICS

- As a Trust we have devised our own DfE Validated Phonics scheme.
- It is a kinaesthetic, pacy and fun way to learn phonics sounds (phonemes) as well as how to push them together when they read (blending)
- Phonics lessons happen daily for 20 minutes.(Includes reading & writing)
- Children are assessed when they complete a Phonics Phase.

Remembering the Phonemes & Graphemes

Each phoneme is linked to an easily recognisable illustration which helps children to learn and recall the sound.



Handwriting Mnemonics Linked to Flashcards

m

Handwriting mnemonic to help remember:

Down and over, down and over.

k

Handwriting mnemonic to help remember:

Down, up, loop and kick.

Phonics
STEPS

SFET
South Farnham Educational Trust

Phonics STEPS

at Home Flashcards

The Phonics Steps complete systematic synthetic phonics programme has been developed for schools by schools, and is fully validated by the Department for Education.

Department for Education

Validated programme

Builds phonics confidence

Supports independent reading and writing

Perfect for home practice

Aligned with the full Phonics Steps programme

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ow ear

Phase 2 or 3 Flashcards just £12

Phase 4 Flashcards just £10

PRE ORDER NOW

Phonics STEPS

LITERACY SKILLS



READING

- Every Friday children will bring home a decodable Reading book, a book which is matched to the sounds they have learnt.
- They will also bring home a 'Sharing book' to share and read with them at home for pleasure.
- A bedtime story or library book also comes home too.
- Please read with your child every day practising the 'sounds' they have learnt.
- Please sign and comment in the Reading Diary every day.
- Group reading and free reading.

LITERACY SKILLS

WRITING



- Fine motor skills
- Core muscles – go to th park ride a bike
- Tripod grip
- Tweezing
- Pencils with buttons and colouring pencils (available on amazon)
- Writing in freeplay
- Whole class teaching 2 x a week autumn term gradually increase



MATHS CURRICULUM

In Reception maths, pupils will build key skills and deepen their mathematical understanding across a range of topics:

- Counting to 5, 10 and counting sets of objects
- Doubling, halving, using more and less words and finding 1 more or 1 less
- Writing numbers
- Money: coins
- Weight
- Addition and subtraction
- Shapes, patterns and sequences



MATHS CURRICULUM

- 20 minute sessions on the carpet twice a week in autumn term and gradually building up through year.
- Lots of practical games and activities
- Small group with a teacher
- Provision in rooms everywhere, not just a maths zone. – forest school, home corner, book corner.
- Support from home – numbers in the environment, games, dice, board games, how many cars? Lego towers?

ATTENDANCE & PUNCTUALITY

Attending school every day is so important for your child's learning and progress:

Aim for daily attendance – please do not take holidays in term time unless approved

Report illness by 9:00am to the school office

Gates open at 8:35am and close at 8:45am – please arrive on time

Great Bookham makes school UNMISSABLE!



WRAP AROUND CARE

Breakfast Club – Opens 7:30am until gates open at 8:35am

After school (puffins) Club – Open until 6pm

Please book through MCAS and ensure your account is in credit

Please try and book a week in advance to help us with staffing



INCLUSION

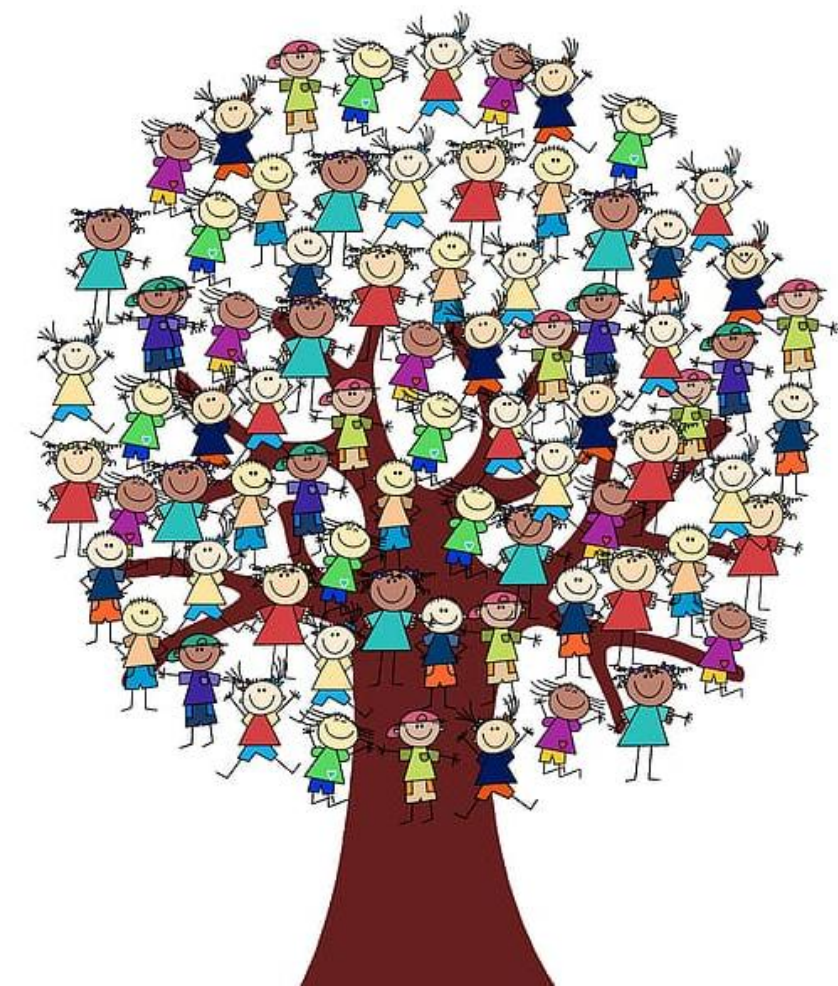
Mrs Pitcher (Inclusion Lead/SENCO) is here to support children and families throughout the school year.

If you have any concerns about your child's learning, wellbeing, development, or additional needs, please do not hesitate to get in touch through the school office (FAO Mrs Pitcher) or speak on the gate.

Tea and Talks

Our informal Tea & Talks sessions run each term and provide an opportunity for parents to learn more about SEND, ask questions, and connect with support services.

Wednesday 23rd September 2pm- ASC Outreach Support Team



THINGS TO REMEMBER

PE kit in school every day – Wellies would help too!

Bring reading book and record daily

Water bottle (water only)

Clearly label all belongings

Coat for all weather

Pre-select lunch choices



CONTACT US

We love working in partnership with our families.
Please don't hesitate to get in touch – we are always happy to help!

School Office: info.GBS@sfet.org.uk

Phone the office for urgent matters by 9:00am

Year R Team: contact via the school office

We aim to respond to all messages promptly

VOLUNTEERING

If you would like to volunteer to read with the children, attend school trips, lead an assembly on your career, a religious festival or cultural practice etc, please do get in touch with your year team!



THANK YOU FOR JOINING US!

Together, we will make this a year of success and growth.
We welcome your questions and look forward to working with you!